

DIVORCE – WITH MINOR CHILDREN

4

The Court Order

Part 4: To get the Divorce Order
(Forms Packet)

SELF-SERVICE CENTER

DISSOLUTION (DIVORCE) OF A NON-COVENANT MARRIAGE WITH MINOR CHILDREN FOR PETITIONER OR RESPONDENT

PART 4 -- THE COURT ORDER (DIVORCE DECREE)

This packet contains court forms for a ***“Decree of Dissolution of Marriage (Divorce) – With Minor Children.”*** This packet is for a **non-covenant** marriage with minor children. The documents should appear in the following order:

Order	File Number	Title	# pages
1	DRDC8ft	Table of Contents (this page)	1
2	DRDC8k	Checklist	1
3	DRSDS10f	<i>“Sensitive Data Sheet” * Do NOT copy</i>	1
4	DRDC81f	<i>“Decree of Dissolution of Marriage (Divorce) -- With Minor Children”</i>	10
5	DRCVG11f	<i>“Parenting Plan”</i>	5
6	DRS12f	<i>“Child Support Worksheet”</i>	2

*** Do not copy this document or provide this document to the other party.**

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SELF-SERVICE CENTER

DISSOLUTION (DIVORCE) DECREE FOR A NON-COVENANT MARRIAGE-- WITH MINOR CHILDREN

CHECKLIST

You may use the forms and instructions in this packet if the following factors apply to your situation:

- ✓ You or your spouse filed a *“Petition for Dissolution of a Non-Covenant Marriage (Divorce) With Minor Children,”* AND
- ✓ You and your spouse have minor children with each other **OR** the wife is pregnant by the husband or will be pregnant by the husband before the divorce is over, **AND**
- ✓ You have attended the Parent Information Program class and have filed your certificate with the Clerk of the Court, **AND,**
- ✓ You are ready to complete the court papers about the divorce decree. This means one of the following things:
 1. You are going to a default hearing; **OR**
 2. You meet the requirements to submit your papers by default without a hearing; **OR**
 3. You are going to a divorce trial.

READ ME: Consulting a lawyer before filing documents with the court may help prevent unexpected results. The Self-Service Center has a list of lawyers who can give you legal advice and who can help you on a task-by-task basis for a fee, and a list of court-approved mediators as well. You may view the lists at the Self-Service Centers or on the Internet at:
www.superiorcourt.maricopa.gov/SuperiorCourt/Self-ServiceCenter/LawyersAndMediators/.

Name: _____

Representing: Self Petitioner Respondent

(If Attorney) State Bar Number: _____



FOR CLERK'S USE ONLY

SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY

Petitioner

Case No. _____

Respondent

ATLAS No. _____

SENSITIVE DATA SHEET

(Not public record)

Fill out. File with Clerk of Court. Omit Social Security Numbers when requested on other forms.
Do NOT serve this document on the other party.

A.

Personal Information:	Petitioner	Respondent
Name	_____	_____
Gender	<input type="checkbox"/> Male or <input type="checkbox"/> Female	<input type="checkbox"/> Male or <input type="checkbox"/> Female
Date of Birth (Month/Day/Year)	_____	_____
Social Security Number	_____	_____
Driver's License Number	_____	_____
Mailing Address	_____	_____
City, State, Zip Code	_____	_____
Daytime Phone	_____	_____
Evening Phone	_____	_____
Other Phone (cell/pager)	_____	_____
Email Address	_____	_____
Current Employer Name	_____	_____
Employer Address	_____	_____
Employer City, State, Zip Code	_____	_____
Employer Telephone Number	_____	_____
Employer Fax Number	_____	_____

B. Child(ren) Information:

Child Name	Gender	Child Social Security Number	Child Date of Birth
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Clerk of Court
Issued:

***For Court use only. NOT public record. Do NOT provide a copy of this document to the other party.**

Name or Lawyer's Name: (A) _____
Your Address: _____
Your City, State, Zip Code: _____
Your Telephone Number: _____
ATLAS Number: _____
State Bar Number: _____
Representing Self (Without a Lawyer) or
Attorney for Petitioner or Respondent

FOR CLERK'S USE ONLY

SUPERIOR COURT OF ARIZONA IN MARICOPA COUNTY

(Name of Petitioner) (B)

Case Number: _____

DECREE OF DISSOLUTION OF MARRIAGE (DIVORCE) WITH MINOR CHILDREN

(Name of Respondent)

THE COURT FINDS: (C)

1. This case has come before this court for a final Decree of Dissolution of Marriage. The court has taken all testimony needed to enter a Decree, or the court has determined testimony is not needed to enter the Decree.
2. This court has jurisdiction over the parties under the law and the provisions of this Decree are fair and reasonable under the circumstances, and are in the best interests of the minor child(ren) as to custody, parenting time (visitation), and support.

SERVICE BY PUBLICATION:

If Respondent was served by publication and was not personally served, this court cannot make a legal order, with respect to issues of child support, medical and dental insurance, payments, expenses for the minor child(ren), community property or debt, or spousal maintenance/support. The court reserves jurisdiction until personal service is made upon Respondent to consider the maintenance/support of either spouse, the disposition of community property or debts, child support, and any other relief requested in the Petition or orders deemed necessary by the court.

3. The Court finds that:

- a. **90 Day Requirement:** At the time this action was filed, the Petitioner or the Respondent had lived in Arizona for more than 90 days, or had lived in Arizona while a member of the United States Armed Forces for more than 90 days.
- b. **Conciliation Court:** The provisions relating to the Conciliation Court either do not apply or have been met.
- c. **Irretrievably Broken:** The marriage is irretrievably broken or the parties desire to live separate and apart. This marriage is not a covenant marriage.
- d. **Custody, Support, Spousal Maintenance/Support, Division of Property and Debt:** Where it has the legal power and where it is applicable to the facts of this case, this court has considered, approved, and made Orders relating to issues of child custody, parenting time (visitation), child support, spousal maintenance/support (alimony), and the division of property and/or debts.

e. Community Property and Debt:

- The parties did **not** acquire any community property or debt during the marriage, **OR**
- There **IS** an agreement as to division of community property and debt; all community property and debt is divided pursuant to this Decree.
- There is **NO** agreement as to division of community property and debt, but all community property and debt is divided pursuant to this Decree.

f. Pregnancy and Paternity:

- Wife is **not** pregnant, **OR**
- Wife is pregnant, and the husband **IS** OR **IS NOT** the father of the child.

- The husband is the father of these children born to the parties *before* the marriage:

Name(s)	Date(s) of Birth
_____	_____
_____	_____
_____	_____

g. Spousal Maintenance/Support:

- The Petitioner, **OR**
- The Respondent lacks enough property, including property given to him or her as part of this divorce, to provide for his or her reasonable needs, and is unable to support himself or herself through an appropriate job, or he or she is providing the primary care to a child(ren) of young age or is of a condition that they should not be required to look for work outside the home, or lacks earning ability necessary to support himself or herself, or contributed significantly to the educational opportunities of the other spouse, or had a marriage that lasted a long time and is of an age that may severely limit the possibility of getting a job to support himself or herself.

h. Parent Information Program:

1. Petitioner has attended the Parent Information Program class as evidenced by the **“Certificate of Completion”** in the court file. **OR**
 Petitioner has not attended the Parent Information Program class and shall be denied any requested relief to enforce or modify this decree until Petitioner has completed the class.
2. Respondent has attended the Parent Information Program class as evidenced by the **“Certificate of Completion”** in the court file. **OR**
 Respondent has **not** attended the Parent Information Program class and shall be denied any requested relief to enforce or modify this decree until Respondent has completed the class.

i. Deviation from Child Support: The court, having considered the best interests of the minor child(ren), deviates from the guidelines for the following reasons:

- Application of the guidelines is inappropriate
- Application of the guidelines is unjust

The court makes the following finding regarding the deviation:

- The child support order would have been \$ _____
- The child support order after deviation is \$ _____

j. Physical Custody Adjustment: Court Approved Discretionary Parenting Time Adjustment And/or other Adjustments: (The court must make written findings if any of these adjustments are made.)

k. Ability to Pay Child Support: The court finds that the person responsible for paying child support has the ability to pay child support:

In the amount entered on Line 34 of the Worksheet for \$ _____

In an adjusted amount calculated using the self-support reserve on line 35 of the Worksheet for \$ _____

l. Custody of Minor Child(ren): (Check/complete only if custody is contested or joint custody is ordered.)

The custody order or agreement is in the best interests of the minor child(ren) for the following reasons: (List the reasons.)

REASONS: _____

m. Supervised or No Parenting Time: (Check and complete only if supervised or no parenting time is ordered.)

Supervised Parenting Time between the minor children and Petitioner **OR** Respondent, **OR**

No Parenting Time by Petitioner **OR** Respondent, is in the best interests of the minor child(ren), for the following reasons: (Explain the reasons)

REASONS: _____

n. Domestic Violence: If the court enters an order for joint custody of the minor child(ren), check box "1" or box "2" and explain.

1. Domestic violence has not occurred during this marriage, **OR**

2. Domestic violence has occurred, but the domestic violence **has not** been significant. Explain why joint custody is in the best interest of the child(ren) even though domestic violence has occurred:

THE COURT ORDERS: (D)

1. MARRIAGE IS DISSOLVED: The marriage of the parties is dissolved and the parties are restored to the legal status of single persons.

2. NAMES:

The name of the Wife or The Husband, whose complete married name is :

--	--	--

Is restored to: (List the complete legal name or maiden name as before this marriage)

--	--	--

3. ENFORCEMENT OF TEMPORARY ORDERS: All obligations ordered to be paid by the parties in Temporary Orders dated (fill in dates of ALL temporary orders here) _____

are satisfied in full or judgment is awarded against the party with the obligation up to the amount due and owing as of the date of this Decree, with the highest legal interest allowed by law, for the total amount of \$_____.

4. CHILD CUSTODY, PARENTING TIME, AND CHILD SUPPORT:

a. **PREGNANCY AND PATERNITY:**

A child who is common to the parties is expected to be born this date: _____
All orders below as to custody, parenting time (visitation), support, and medical insurance/expenses include this minor child and all other minor children named below.

1. MINOR CHILDREN: This Decree includes all minor children common to the parties as follows:

NAME(S) OF MINORCHILD(REN)	DATE(S) OF BIRTH
_____	_____
_____	_____
_____	_____
_____	_____

2. PATERNITY: The husband is declared to be the father of the minor children named below, born before the marriage:

Children Born BEFORE the Marriage	Date(s) of Birth/Social Security No.
_____	_____
_____	_____
_____	_____

FOR ANY MINOR CHILD(REN) BORN IN THE STATE OF ARIZONA, THE CLERK OF COURT SHALL FORWARD A COPY OF THIS ORDER TO THE OFFICE OF VITAL RECORDS, WHICH IS ORDERED TO AMEND THE BIRTH CERTIFICATE(S) AS FOLLOWS:

3. The father's name shall be entered on the minor child's birth certificate.

NAME CHANGE: (Optional) The names of one or more of the minor children for whom paternity has been established above shall be changed as follows:

Current Legal Name	New Name
_____	_____
_____	_____
_____	_____

b. CHILD CUSTODY:

1. **SOLE CUSTODY of the minor children is awarded to::**

- Petitioner, OR** **Respondent**, subject to parenting time as follows:
- Parenting time to the parent not having custody**, according to the terms of the Parenting Plan attached as Exhibit B and made a part of this Decree. **OR**,
- No parenting time** rights to Petitioner **OR** Respondent. **OR**,
- Supervised parenting time** to Petitioner **OR** Respondent according to the terms of the Parenting Plan attached as Exhibit B. Visitation may only take place in the presence of another person, named below or otherwise approved by the court.

(See Option "b.2." for Joint Custody)

Name of supervisor (if applicable): _____

The cost of supervised visitation will be paid by Petitioner **OR** Respondent
 shared equally by the parties

Restrictions on parenting time (if applicable): _____

2. **JOINT CUSTODY:** Petitioner and Respondent agree to act as joint custodians of the minor child(ren), as set forth in the Joint Custody Agreement/Parenting Plan by the parties, signed by both parties and attached to this Decree as **"Exhibit B."** There have been no significant acts of Domestic Violence by either parent. The court adopts the terms of the Joint Custody Agreement/Parenting Plan describing the custody and p agreement between the parties. By attaching the Joint Custody Agreement/Parenting Plan to the Decree, the Agreement becomes part of the Decree and carries the same legal weight as the Decree.

c. **CHILD SUPPORT:** Petitioner, **OR** Respondent shall pay child support to the other party in the amount of \$ _____ per month, beginning **THE FIRST DAY OF THE MONTH** following the date this Decree is signed by the judge until further order of the court. Child Support is based on the information in the Child Support Worksheet attached hereto and incorporated by reference. All child support payments shall be made through the Support Payment Clearinghouse, and must include the statutory fee by the Order of Assignment signed this date. Payments will be in equal installments made on the 1st and 15th of each month.

d. MEDICAL, DENTAL, VISION CARE FOR MINOR CHILDREN:

- Petitioner** is responsible for providing: medical dental vision care insurance.
- Respondent** is responsible for providing: medical dental vision care insurance.

Medical, dental, and vision care insurance, payments and expenses are based on the information in the Parent's Worksheet for Child Support attached and incorporated by reference. The party ordered to pay must keep the other party informed of the insurance company name, address and telephone number, and must give the other party the documents necessary to submit insurance claims.

Non-Covered Expenses. Petitioner is ordered to pay _____ %, AND Respondent is ordered to pay _____% of all reasonable uncovered and/or uninsured medical, dental, vision care, prescription and other health care charges for the minor child(ren), including co-payments.

5. SPOUSAL MAINTENANCE/SUPPORT:

- a. Neither party shall pay spousal maintenance/support (alimony) to the other party, **OR**
- b. Petitioner, **OR** Respondent is ordered to pay other party the sum of \$_____ per month spousal maintenance **BEGINNING THE FIRST DAY OF THE MONTH** after this Decree is signed. Each payment shall be made by the first day of each month after that and shall continue until the receiving party is remarried or deceased or until (date) _____. All payments shall be made through the Support Payment until all required payments have been made under this Decree. Payments made shall be included in receiving spouse's taxable income and is tax deductible from the paying spouse's income as required by law. Spousal maintenance/support payments end if the receiving party is remarried or deceased.

6. PROPERTY, DEBTS AND TAX RETURNS:

- a. Petitioner is ordered to pay all debts unknown to Respondent, **AND**
- Respondent is ordered to pay all debts unknown to Petitioner, **AND**
- Each party is ordered to pay his or her debts from the following date, _____
- b. Other orders and relief relating to property or debt are contained in Exhibit A, which is attached and incorporated into this Decree.
- c. Each party is assigned his or her separate property and Petitioner must pay his/her separate debt, and Respondent must pay his/her separate debt.
- d. This Decree can be used as a transfer of title and can be recorded. Parties shall sign all documents necessary to complete all transfer of title ordered in this Decree, such as motor vehicles, houses, and bank accounts. The parties shall transfer all real and personal property as described in Exhibit A to the other party on or before by 5:00 p.m.

If the party required to transfer the property has not transferred the property to the party entitled to receive the property on or before the date and time listed above, the party entitled to receive the property is entitled upon application to a Writ of Assistance or Writ of Execution to be issued by the Clerk of the Court commanding the sheriff to put him or her in possession of the property.
- e. For previous calendar years, pursuant to IRS rules and regulations, the parties will file
 - joint federal and state income tax returns and hold the other harmless from half of all additional income taxes and other costs, if any, and each will share equally in any refunds, **OR**
 - separate federal and state income tax returns. **AND,**
 - This calendar year and continuing thereafter, each party will file separate federal and state income tax returns. **AND,**
 - Each party shall give the other party all necessary documentation to file all tax returns.

7. FINANCIAL INFORMATION EXCHANGES: The parties shall exchange financial information (tax returns, spousal affidavits, earning statements and/or other related financial statements) every twenty-four months.

8. TAX EXEMPTION: The parties shall claim as income tax dependency exemptions on federal and state tax returns as follows. A party required to pay child support is only entitled to claim minor child(ren) as an income tax dependency exemption if that parent has paid all of the child support due and owing for the year that party is entitled to the exemption:

Case No. _____

Parent entitled to claim

- Petitioner Respondent
- Petitioner Respondent
- Petitioner Respondent
- Petitioner Respondent
- Petitioner Respondent

Name of child

Tax year

9. MINOR CHILDREN TO WHOM THIS DECREE DOES NOT APPLY: It is ordered that

- Petitioner, OR
- Respondent has no legal obligation or right to the minor child(ren) born during the marriage but **not** common to the marriage. These minor children include: (Use additional paper if necessary)

Name: _____

Birth date: _____

Name: _____

Birth date: _____

Child expected to be born this date: _____

10. FINAL APPEALABLE ORDER. Pursuant to Arizona Rules of Family Law Procedure, Rule 81, this final judgment/decree is settled, approved and signed by the court and shall be entered by the clerk.

11. OTHER ORDERS. (List any other orders.) _____

DONE IN OPEN COURT: _____.(E)

JUDGE OR COURT COMMISSIONER

If this Decree was issued as a "Default," *and* the Petitioner served the papers to begin this case by any means *other than* by publication, a copy of this Decree shall be mailed or delivered to the Respondent within 24 hours of the court hearing as follows:

Respondent's Name: _____

Mailing Address: _____

City, State Zip Code: _____

By Petitioner: _____

Date: _____

OR

The Plan Administrator and the parties have approved the Qualified Domestic Relations Order (QDRO) attached as Exhibit(s) _____. Do not check this box without first seeking the help of a lawyer.

OR

Each party **WAIVES AND GIVES UP** his or her interest in any retirement benefits, pension plan, or other deferred compensation of the other party:

OR

Neither party has a retirement, pension, deferred compensation, 401K Plan and/or benefits.

4. DIVISION OF REAL PROPERTY. Section A is for one piece of property. Section B is for another piece of property. If you own more than two pieces of property, check the box below and attach another sheet of paper with the information requested in A and B.

More than 2 pieces of property are involved. See attached sheet listing the same information as in A and B.

A. Real property located at (address) _____ which is legally described as: (You must provide the legal description. The legal description can be found on the deed to the property. If you do not provide the legal description, you may have to come back to court to amend the Decree to include the legal description.)

LEGAL DESCRIPTION: _____

The real property as described above is:

Awarded to Petitioner OR Respondent as his or her sole and separate property.

OR

Shall be sold and the proceeds divided as follows:

_____ % or \$ _____ to Petitioner.

_____ % or \$ _____ to Respondent.

This Decree can be used as a transfer of title and can be recorded. Parties shall sign all documents necessary to complete all transfer of titles ordered in this Decree, such as motor vehicles, houses, and bank accounts.

_____ is appointed real estate commissioner to sell this real property.

B. Real property at (address) _____ which is legally described as: (You must provide the legal description. The legal description can be found on the deed to the property. If you do not provide the legal description, you may have to come back to court to amend the Decree to include the legal description.)

LEGAL DESCRIPTION: _____

The real property as described above is:

Awarded to Petitioner OR Respondent as his or her sole and separate property.

OR

Shall be sold and the proceeds divided as follows:

_____ % or \$ _____ to Petitioner.

_____ % or \$ _____ to Respondent.

This Decree can be used as a transfer of title and can be recorded. Parties shall sign all documents necessary to complete all transfer of titles ordered in this Decree, such as motor vehicles, houses, and bank accounts.

_____ is appointed real estate commissioner to sell this real property.

5. DIVISION OF COMMUNITY DEBTS. (You should see a lawyer about how to divide secured and unsecured debts.) The following community debts shall be divided as follows:

Creditor(s)	Amount owed	Petitioner	Respondent
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____

Continued attached list.

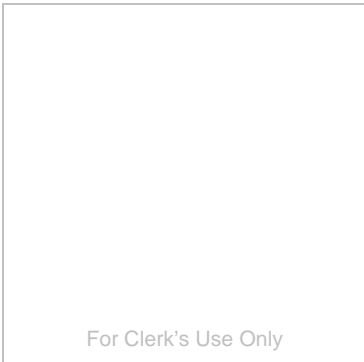
6. Any debts or obligations incurred by either party before the Respondent was served with the Petition for Dissolution that are not identified in the list above or attached shall be paid by the party who incurred the debt or obligation and that party shall indemnify and hold the other party harmless from such debts.

7. SEPARATE PROPERTY. The following separate property is awarded as follows: (Be specific)
Description of Property. Be specific.

Description of Property. Be specific.	Petitioner	Respondent
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	<input type="checkbox"/>	<input type="checkbox"/>

8. SEPARATE DEBT. The parties are each ordered to pay his or her separate debt as follows:

Creditor(s)	Amount owed	Petitioner	Respondent
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____



Name of Person Filing Document: _____
 Your Address: _____
 Your City, State, Zip Code: _____
 Your Telephone Number: _____
 ATLAS Number (if applicable): _____
 Attorney Bar Number (if applicable): _____
 Representing Self (Without Attorney) OR Attorney for Petitioner Respondent

**SUPERIOR COURT OF ARIZONA
 IN MARICOPA COUNTY**

 Name of Petitioner

Case Number _____

AND

PARENTING PLAN FOR:
 JOINT CUSTODY WITH JOINT CUSTODY AGREEMENT
 OR
 SOLE CUSTODY

 Name of Respondent

to Mother
 to Father

INSTRUCTIONS

This document has 3 parts: PART 1) General Information; PART 2) Custody and Parenting Time; PART 3) Joint Custody Agreement.

One or both parents must complete and sign the Plan as follows:

- a. If both parents agree to joint custody: Both parents must sign the Plan at the end of PART 2 and at the end of PART 3;
- b. If both parents agree to custody and parenting time arrangements but not to joint custody: Both parents must sign the Plan at the end of PART 2;
- c. If only one parent is submitting the Plan: That parent must sign at the end of PART 2

PART 1: GENERAL INFORMATION:

A. MINOR CHILDREN. This Plan concerns the following minor children: (Use additional paper if necessary)

- B. CUSTODY ARRANGEMENTS REQUESTED IN THIS PLAN:** The following custody arrangement is requested: (Check the box(es) that apply.)
- JOINT LEGAL CUSTODY DETERMINATION DEFERRED:** The parent's request for joint legal custody is deferred to the court for determination. **OR,**
 - JOINT LEGAL CUSTODY BY AGREEMENT:** The parents agree to joint legal custody and request the court to approve the joint legal custody arrangement as described in this Plan, **OR**
 Mother or **Father** will be the primary custodial parent
 - SOLE LEGAL CUSTODY BY AGREEMENT:** The parents agree that **Mother or** **Father** will be the parent with sole legal custody and shall be the primary custodial parent. The parents agree that since each has a unique contribution to offer to the growth and development of their minor child(ren), each of them will continue to have a full and active role in providing a sound moral, social, economic, and educational environment for the benefit of the minor child(ren), as described in the following pages. **OR,**
 - SOLE LEGAL CUSTODY REQUESTED BY THE PARENT SUBMITTING THIS PLAN:** The parents cannot agree to the terms of custody and parenting time. The parent submitting this Plan asks the court to order custody and parenting time according to this Plan.
 - RESTRICTED, SUPERVISED, OR NO PARENTING TIME:** The parent submitting this Plan asks the court for an order restricting parenting time. The facts and information related to this request are described in the Petition.

PART 2: CUSTODY AND PARENTING TIME. Complete each section below. Be specific about what you want the judge to approve in the court order.

- A. WEEKDAY AND WEEKEND SCHEDULE:** The time-sharing schedule will be as follows:
- The minor children will be in the care of Father as follows: (Explain).

 - The minor children will be in the care of Mother as follows: (Explain).

 - Other custody arrangements are as follows: (Explain).

 - Transportation will be provided as follows:
 Mother or **Father** will pick the minor children up at _____ o'clock.
 Mother or **Father** will drop the minor children off at _____ o'clock.
 Parents may change their time-share arrangements by mutual agreement with at least ____ days notice in advance to the other parent.
- B. SUMMER MONTHS OR SCHOOL BREAK LONGER THAN 4 DAYS:** The weekday and weekend schedule described above will apply for all 12 calendar months **EXCEPT:**
- During summer months or school breaks that last longer than 4 days, no changes shall be made. **OR,**
 - During summer months or school breaks that last longer than 4 days, the minor child(ren) will be in the care of Father: (Explain.)

 - During summer months or school breaks that last longer than 4 days, the minor child(ren) will be in the care of Mother: (Explain.)

 - Each parent is entitled to a _____ week period of vacation time with the minor child(ren). The parents will work out the details of the vacation at least _____ days in advance.

- Should either parent travel out of the area with the minor child(ren), each parent will keep the other parent informed of travel plans, address(es), and telephone number(s) at which that parent and the minor child(ren) can be reached.
- Neither parent shall travel with the minor child(ren) outside Arizona for longer than _____ days without the prior written consent of the other parent or order of the court.

C. HOLIDAY SCHEDULE: The holiday schedule takes priority over the regular time-sharing schedule as described above. Check the box(es) that apply and indicate the years of the holiday access/Parenting time schedule.

Holiday	Even Years				Odd Years			
<input type="checkbox"/> New Year's Eve	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father
<input type="checkbox"/> New Year's Day	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father
<input type="checkbox"/> Spring Vacation	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father
<input type="checkbox"/> Easter	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father
<input type="checkbox"/> 4th of July	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father
<input type="checkbox"/> Halloween	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father
<input type="checkbox"/> Veteran's Day	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father
<input type="checkbox"/> Thanksgiving	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father
<input type="checkbox"/> Hanukkah	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father
<input type="checkbox"/> Christmas Eve	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father
<input type="checkbox"/> Christmas Day	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father
<input type="checkbox"/> Winter Break	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father
<input type="checkbox"/> Child's Birthday	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father	<input type="checkbox"/>	Mother	<input type="checkbox"/>	Father
<input type="checkbox"/>	Mother's Day will be celebrated with the Mother every year							
<input type="checkbox"/>	Father's Day will be celebrated with the Father every year.							
<input type="checkbox"/>	Each parent may have the child(ren) on his or her birthday.							
<input type="checkbox"/>	Three-day weekends which include Martin Luther King Day, Presidents' Day, Memorial Day, Labor Day, Columbus Day, the children will remain in the care of the parent who has the minor child(ren) for the weekend.							
<input type="checkbox"/>	Other Holidays (Describe the other holidays and the arrangement.)							

-
- Each parent may have telephone contact with the minor child(ren) during the child(ren)'s normal waking hours
 - Other (Explain)
-

D. PARENTAL ACCESS TO RECORDS AND INFORMATION: Under Arizona law (A.R.S. §25-403), unless otherwise provided by court order or law, on reasonable request, both parents are entitled to have equal access to documents and other information concerning the minor child(ren)'s education and physical, mental, moral and emotional health including medical, school, police, court and other records. A person who does not comply with a reasonable request for these records shall reimburse the requesting parent for court costs and attorney fees incurred by that parent to make the other parent obey this request. A parent who attempts to restrict the release of documents or information by the custodian of the records without a prior court order is subject to legal sanctions.

E. EDUCATIONAL ARRANGEMENTS:

- Both parents have the right to participate in school conferences, events and activities, and the right to consult with teachers and other school personnel.
- Both parents will make major educational decisions together. If the parents do not reach an agreement, then the final decision making regarding educational decisions shall be with
 Mother OR **Father** after consultation with _____

F. MEDICAL AND DENTAL ARRANGEMENTS:

- Both parents have the right to authorize emergency medical treatment, if needed, and the right to consult with physicians and other medical practitioners. Both parents agree to advise the other parent immediately of any emergency medical/dental care sought for the minor child(ren), to cooperate on health matters concerning the child(ren) and to keep one another reasonably informed. Both parents agree to keep each other informed as to names, addresses and telephone numbers of all medical/dental care providers.
- Both parents will make major medical decisions together, except for emergency situations as noted above. If the parents do not agree, then the final decision regarding medical issues will be with:
 Mother OR **Father** after consultation with _____

G. RELIGIOUS EDUCATION ARRANGEMENTS:

- Each parent may take the minor child(ren) to a church or place of worship of his or her choice during the time that the minor child(ren) is/are in his or her care.
- Both parents agree that the minor child(ren) may be instructed in the _____ faith.
- Both parents agree that religious arrangements are not applicable to this plan.

H. ADDITIONAL ARRANGEMENTS AND COMMENTS:

- NOTIFY OTHER PARENT OF ADDRESS CHANGE.** Each parent will inform the other parent of any change of address and/or phone number in advance **OR** within _____ days of the change.
- NOTIFY OTHER PARENT OF EMERGENCY.** Both parents agree that each parent will promptly inform the other parent of any emergency or other important event that involves the minor child(ren)
- TALK TO OTHER PARENT ABOUT EXTRA ACTIVITIES.** Each parent will consult and agree with the other parent regarding any extra activity that affects the minor child(ren)'s access to the other parent.
- ASK OTHER PARENT IF HE/SHE WANTS TO TAKE CARE OF CHILD(REN).** Each parent agrees to consider the other parent as care-provider for the minor child(ren) before making other arrangements.
- OBTAIN WRITTEN CONSENT BEFORE MOVING.** Neither parent will move with the minor child(ren) out of the Phoenix metropolitan area without prior written consent of the other parent, or a court ordered Parenting Plan.
- COMMUNICATE.** Each parent agrees that all communications regarding the minor child(ren) will be between the parents and that they will **not** use the minor child(ren) to convey information or to set up parenting time changes.
- PRAISE OTHER PARENT.** Each parent agrees to encourage love and respect between the minor child(ren) and the other parent, and neither parent shall do anything that may hurt the other parent's relationship with the minor child(ren)
- COOPERATE AND WORK TOGETHER.** Both parents agree to exert their best efforts to work cooperatively in future plans consistent with the best interests of the minor child(ren) and to amicably resolve such disputes as may arise.
- NOTIFY OTHER PARENT OF PROBLEMS WITH TIME-SHARING AHEAD OF TIME.** If either parent is unable to follow through with the time-sharing arrangements involving the minor child(ren), that parent will notify the other parent as soon as possible.

- PARENTING PLAN.** Both parents agree that if either parent moves out of the area and returns later, they will use the most recent **"Parenting Plan/Access Agreement"** in place before the move **or** the minimum Maricopa County Access Guidelines until other arrangements can be worked out.
- MEDIATION.** If the parents are unable to reach a mutual agreement regarding a legal change to their parenting orders, they may request mediation through the court or a private mediator of their choice
- DO NOT DEVIATE FROM PLAN UNTIL DISPUTE IS RESOLVED.** Both parents are advised that while a dispute is being resolved, neither parent shall deviate from this Parenting Plan, or act in such a way that is inconsistent with the terms of this agreement.

NOTICE TO PARENTS: Once this Plan has been made an order of the Court, if either parent disobeys the court order related to parenting time with the child(ren), the other parent may submit court papers to request enforcement. See Self-Service Center materials for help.

I. SIGNATURE OF ONE OR BOTH PARENTS – as instructed on page 1.

Signature of Mother: _____ Date: _____

Signature of Father: _____ Date: _____

PART 3: JOINT CUSTODY AGREEMENT (IF APPLICABLE):

- A. JOINT CUSTODY AGREEMENT:** If the parents have agreed to joint custody, the following will apply, subject to approval by the Judge:
1. **REVIEW PARENTING PLAN.** The parents agree to review the terms of the joint custody agreement and make any necessary or desired changes every _____ months from the date of this document.
 2. **CRITERIA.** Our joint custody agreement meets the criteria required by Arizona law (A.R.S. §25-403)
 - a. The best interests of the minor child(ren) are served;
 - b. Each parent's rights and responsibilities for personal care of the minor child(ren) and for decisions in education, health care and religious training are designated in this Plan;
 - c. A schedule of the physical residence of the minor child(ren), including holidays and school vacations is included in the Plan;
 - d. The Plan includes a procedure for periodic review;
 - e. The Plan includes a procedure by which proposed changes, disputes and alleged breaches may be mediated or resolved
 - f. The parties understand that joint custody does not necessarily mean equal parenting time.

B. DOMESTIC VIOLENCE: Arizona Law (A.R.S. § 25-403.03) states that joint custody shall NOT be awarded if there has been a history of "significant domestic violence".

- Domestic Violence has not occurred between the parties. OR
- Domestic Violence has occurred but it has not been "significant" or has been committed by both parties. If "yes" to this box, **attach an extra page explaining** why joint custody is still in the best interest of the minor child(ren) even though domestic violence has occurred.

C. SIGNATURE OF BOTH PARENTS REQUESTING JOINT CUSTODY

Signature of Mother: _____ Date: _____

Signature of Father: _____ Date: _____

(1) Name of Person Filing : _____
 Phone Number(s): _____ / _____
 In this case I am Petitioner or Respondent Or represented by Attorney
 (IF) Attorney, Name: _____ Bar No.: _____
 Atty. Email: _____ Atty. Phone: _____

For Clerk's Use Only

**SUPERIOR COURT OF ARIZONA
 IN MARICOPA(2) COUNTY**

PARENT'S WORKSHEET FOR CHILD SUPPORT

(3) Petitioner _____ (4) Case No. _____

(3) Respondent _____ (4) ATLAS _____

(5) Total Number of Children: _____

(6) Parent with Primary Custody: Father Mother

(7) Parent who is filing this form: Father Mother

(8) Gross Income figures for the OTHER PARENT are:

- ACTUAL**, with proof, such as a recent W2 or pay stub attached, or other party's signed statement.
- ESTIMATED**, based on facts or knowledge of pay before promotion or of others in similar job.
- ATTRIBUTED**, based on what other party could and should be earning (see Guidelines 5e).

	FATHER		MOTHER
Gross Income (Pre-Tax Income. Before deductions.)	\$ _____	(9)	\$ _____
Spousal Maintenance Paid	\$ -	(10)	\$ -
Spousal Maintenance Received	\$ +	(11)	\$ +
Child Support Paid/Contributed	\$ -	(12)	\$ -
Other Support of Children Paid	\$ -	(13)	\$ -
Adjusted Gross Income	\$ _____	(14)	\$ _____
Combined Adjusted Gross Income	(15)	\$	_____
Basic Child Support Obligation	(16)	\$	_____
Plus Costs for:			
Medical/Dental/Vision Insurance	\$ _____	(17)	\$ _____
Childcare	\$ _____	(18)	\$ _____
Education Expenses	\$ _____	(19)	\$ _____
Extraordinary/Special Needs Child Expenses	\$ _____	(20)	\$ _____
No. of Children Age 12 or Over _____ Adjustment _____ %	(21)	\$	_____
Total Adjustments for Costs	(22)		_____
Total Child Support Obligation	(23)	\$	_____

